

Palmer Park Mall — February 25-26, 2012



A. Parent Guide

- a. Make one copy per student and distribute.

B. Studio Registration Form (fill in and submit via computer)

- a. Complete the top portion of the form.
- b. Fill in the days and time slots of your program in order of preference, up to three choices. If you require two time slots on the same day or a slot on BOTH Sat. and Sun., be sure to check the box indicating that request and provide an explanation. Check the box next to your preferred venue. Times and venues will be assigned on a first come, first served basis.
- c. List each student's full name.
- d. Complete a separate registration for "orphans" - students who require a different time slot apart from your assigned studio block.
- e. Before February 14, send the electronic form to Randi Paul by clicking the e-mail button at the top of the page.
- f. A confirmation of your day(s) and time slot(s), including your Registration Desk time assignment, will be sent within a week.

C. Pledge Sheet

- a. Make one copy per student and distribute.

D. Registration and Performance

- a. All students must register at the official PLAY-A-THON REGISTRATION DESK located at the main entrance to the mall 20 minutes before their performance time and before going to the performance site.
- b. Students are to present the Pledge Sheets and the donations collected to the monitor stationed at the REGISTRATION DESK. The monitor will then record the pledge, stamp the Pledge Form and complete a receipt, if requested.
- c. Each student should show the stamped Pledge Sheet to his/her teacher before performing, thus demonstrating that the pledged donations have been collected.
- d. The donation amounts can be in cash or personal checks (make checks payable to LVC-PMTA).
- e. Each student will receive his/her "goodie bag" at the Registration Desk and may enter a drawing for a free piano tuning from John Zeiner's.

E. Prizes

- a. The prizes will be awarded on or before March 10, 2012.
- b. The top three students who have collected the most in pledges will each receive a \$50 Visa gift card. Other prizes MAY include gift certificates from Palmer Park Mall and Young's Music Store.
- c. The winner of the free piano tuning from Zeiner's will be announced at the close of the Play-a-Thon on Sunday afternoon.

F. Some Suggestions

- a. Distribute copies of the map to Palmer Park Mall
- b. Create your own cover letter to parents expressing your personal support for the program and its significance to the survival of the LVC/PMTA.
- c. Remind your students to collect pledges in order to win one of the great grand prizes.
- d. Keep smiling and have fun!

Note to prospective Frank Chesebro Scholarship applicants and their teachers - the Play-a-Thon participation requirement has been eliminated for scholarship applicants by Board decision, but we hope those considering applying for the scholarship will support the Play-a-Thon and other LVC-PMTA events.

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